

XYZ Laboratory COVID-19 Hazard Assessment Form

PART A: SHOULD THE WORKER BE ALLOWED AT THE WORK SITE?	
1. Does worker have fever, cough, shortness of breath, trouble breathing, sore throat or runny nose?	
<input type="checkbox"/> No—Go to Question 2	<input type="checkbox"/> Yes—Worker must be at home in self-isolation for 14 days after symptoms completely disappear
2. Has worker traveled outside the state within last 14 days?	
<input type="checkbox"/> No—Go to Question 3	<input type="checkbox"/> Yes—Worker must be at home in self-isolation for 14 days
3. Has worker tested positive for COVID-19?	
<input type="checkbox"/> No—Go to Question 4	<input type="checkbox"/> Yes—Worker must be at home in self-isolation for 14 days
4. Has worker had any known exposure to COVID-19, e.g., near infected person without PPE?	
<input type="checkbox"/> No—Go to Question 5	<input type="checkbox"/> Yes—Worker must be at home in self-isolation for 14 days
5. Does worker perform an essential service?	
<input type="checkbox"/> No—Go to Question 6	<input type="checkbox"/> Yes—Worker must undergo risk assessment under Part B
6. Can worker perform the job remotely?	
<input type="checkbox"/> No—Go to Question 7	<input type="checkbox"/> Yes—Company must implement work-at-home agreement for worker
7. Do work schedules + physical work environment ensure social distancing of at least 6 feet apart?	
<input type="checkbox"/> No—Perform risk assessment under Part B	<input type="checkbox"/> Yes—Company must develop physical distancing operational plan that works for its business
PART B: PERFORM COVID-19 RISK ASSESSMENT	
Complete the following risk assessment to identify:	
*How workers may be exposed to COVID-19, e.g., via contact with co-workers, customers + general public	
*Workers' individual risk factors, e.g., age, chronic medical conditions, pregnancy	
*Controls necessary to eliminate or minimize risk	
Job-Related Risk Levels for COVID-19	
Exposure Risk Level	Description of Jobs
Very High	Frequent + direct exposure to COVID-19, e.g., health care workers + lab personnel working with COVID-19 patients
High	Indirect exposure to COVID-19, e.g., ambulance staff or hospital workers entering COVID-19 patients' rooms
Medium	Frequent/close contact (within 6 feet) with potentially infected people who aren't COVID-19 patients, e.g., at airports or retail stores
Lower	No required frequent/close contact with people who may be infected
PART C: SELECT CONTROL MEASURES (in order of preference)	
<input type="checkbox"/> Eliminate hazard: Remove task, equipment, chemical or action that causes hazard, e.g., having workers work remotely <input type="checkbox"/> Substitute: Replace hazardous work process, substance, tool or equipment with a less hazardous one <input type="checkbox"/> Eliminate hazard: Remove task, equipment, chemical or action that causes hazard, e.g., having workers work remotely <input type="checkbox"/> Engineering controls: Design work site, equipment or process to eliminate, minimize or isolate the hazard, e.g., ventilation or use of physical barriers <input type="checkbox"/> Administrative controls: Safe work procedures, training and other methods of limiting hazard by controlling how work is done, e.g., social distancing, requiring frequent hand washing, staggering work shifts to minimize number of workers present at any time	

PPE: Respirators, gloves, aprons + other protective equipment required based on exposure risk level

PART D. IMPLEMENT HAZARD CONTROLS

Identified Hazard	Control Method

PART E: MONITOR EFFECTIVENESS OF CONTROL MEASURES

Create a plan to monitor that each control measure is working, e.g., safety inspection checklist

Correct measures found not to be working effectively

Seek JHSC or worker input in monitoring and taking corrective action

Name: _____

Title: _____

Date of Completion: _____